



### **Additional Location Form**

Please email to [marketing@venturega.com](mailto:marketing@venturega.com) or  
fax to 512-212-3221

Agency Name \_\_\_\_\_

Main Code \_\_\_\_\_

New location address \_\_\_\_\_

City \_\_\_\_\_ Zip code \_\_\_\_\_

New location phone \_\_\_\_\_

New location fax \_\_\_\_\_

Email address \_\_\_\_\_

Location CSR/Manager contact \_\_\_\_\_

**\*\*Please include an updated copy of your E&O showing the new location has been added\*\***

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#### **SWEEP ACCOUNT:**

Banking institute Name: \_\_\_\_\_ Bank address \_\_\_\_\_ Bank phone number \_\_\_\_\_

Routing number \_\_\_\_\_ Account number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

Venture General Agency, LLC is hereby authorized to present electronic withdrawal items on the agency's account indicated above and the depository named above for payments of settlements due to Venture General Agency, LLC, by the Agency. This arrangement does not affect the Agent's primary obligation for payment. This authorization is to remain in effect until Venture General Agency LLC is notified in writing to the contrary. All payment amounts received as Check, Cash, Money Order, or Credit Card to the Agent taken in for new applications, renewals and endorsements will be withdrawn from the Agent's account.

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#### **COMMISSION ACCOUNT:**

Banking institute Name: \_\_\_\_\_ Bank address \_\_\_\_\_ Bank phone number \_\_\_\_\_

Routing number \_\_\_\_\_ Account number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

Venture General Agency, LLC is hereby authorized to present electronic deposit items on the agency's account indicated above and the depository named above for payment of settlements due to the party listed on the Contract Signature page, by Venture General Agency, LLC. This arrangement does not affect the Agent's primary obligation for payment. This authorization is to remain in effect until Venture General Agency LLC is notified in writing to the contrary. All commissionable amounts paid on, receipted as Check, Cash, Money Order or Credit Card to the Agent, taken in for new applications, renewals and endorsements will be deposited into the Agent's commission account.

**\*\*\*Please include a copy of a voided check or letter of verification from your bank with account and routing information included. Also, please note that if the information provided results in a returned ACH and no voided check/verification letter was provided then it will be the agent's responsibility to provide payment for any fees owed.**